

VENDOR APPLICATION — 2nd Annual LONE STAR ICED TEA FESTIVAL— SATURDAY, AUGUST 13, 2016

PREMIER EVENT CENTER, LEWISVILLE, TEXAS

Business Name: _____

Primary Contact Name: _____ Phone: _____

Email: _____ Do you need electricity? **YES NO**

Website or Facebook Page that you want linked on our website: _____

BUSINESS INFORMATION:

What specific products are you selling? _____

NUMBER OF PEOPLE WORKING YOUR BOOTH: _____ *If more than 2 booth workers (or 4 food & beverage booth workers), a discounted \$5 festival admission pass is available for each additional person.*

PAYMENT INFORMATION

Early-Bird Price: \$50.00 April 28 - May 27, 2016

Regular price: \$75.00 May 28, 2016 - July 10, 2016

Late Price: 100.00 July 11, 2016 - August 3, 2016

BOOTH FEE INCLUDES: Indoor 8x8 spot, one 8-foot table, 2 chairs; insertion of your brochure/flyer/business card/product sample in 150 swag bags, and festival entry for up to 2 workers. Linens are not included. ***If you need a larger space or have additional requirements, an additional fee applies: contact vending@houstonteatfestival.com to discuss.***

FORM OF PAYMENT (CHECK ONE):

Please send your completed application with your check or money order to:

Lone Star Houston Tea Festival, Inc., PO Box 611, Seabrook, TX 77586

If you are paying by credit card/ PayPal, scan and email your completed form to: vending@houstonteatfestival.com

_____ I have enclosed my check/money order for \$_____ payable to Lone Star Houston Tea Festival, Inc.

_____ I have paid \$_____ online via PayPal to Festival@HoustonTeaFestival.com

Are you interested in donating an item for the silent auction or door prizes? **YES NO**

If yes, please provide a description of the item and its monetary value: _____

_____ If possible, please email a photo of the item to: festival@houstonteatfestival.com

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SET-UP AND BREAKDOWN:

Festival operation hours are 10AM to 5PM on Saturday 8/13/16. Set-up time begins at 7:30AM. You must be set up and ready to vend by the start of the event. **No tear-downs before 5PM: early tear-downs will not be permitted to return next year.**

If you have flyers/brochures/business cards/samples you would like us to insert in the swag bags, they must be given to festival staff no later than 8:30AM on the day of the festival.

ACKNOWLEDGMENT

The undersigned agrees to abide by the terms in this contract, and Federal, state and local government laws. I will not have open flames, firearms, explosives or live animals (excluding service animals) in the building. **I will make a reasonable effort to promote Lone Star Iced Tea Festival to my customers and friends online and in person.**

Signature _____ Date: _____

FOOD AND BEVERAGE VENDORS ONLY: I understand that it is my responsibility to contact the City of Lewisville at <http://www.cityoflewisville.com/index.aspx?page=365> or **972-219-3753** regarding temporary food permit requirements.

Signature _____ Date: _____

FOOD TRUCKS ONLY: I certify that I am licensed by the City of Lewisville. I understand that local laws limit me to a 3-hour maximum time for food sales at this event.

Signature _____ Date: _____